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| **LLANGWM COMMUNITY COUNCIL****Draft Minutes of Annual General Meeting held at Llangwm Village Hall****13th May 2025 @ 7.00pm****THESE MINUTES ARE IN DRAFT FORMAT AND SUBJECT TO APPROVAL AT THE NEXT COMMUNITY COUNCIL MEETING.**PRESENT: Councillor V Owens Councillor C Davies Councillor M John Councillor J Williams Councillor B Smith  IN ATTENDANCE: Clerk Debbie HanneyREGISTER OF ATTENDANCE: – All members present signed |
| 1. APOLOGIES: Councillor B Childs, Councillor H Carrington
2. DECLARATION OF ANY PERSONAL OR POTENTIALLY CONFLICTING ISSUES: None recorded
3. MINUTES OF PREVIOUS MEETING: held on 14th May 2024 – read and confirmed correct.
4. CHAIR’S REPORT FOR 2024/2025

Cllr Owens took the opportunity to thank the Councillors and volunteers for their dedication and contribution to ensuring that the Community Council remains a relevant and important voice for the village. Cllr John and Cllr Childs were thanked for their representation at the recent Planning meeting for the Housing Development at The Kilns. Alongside Rhys Jones from The Gail, they represented effectively the concerns and wishes of the community and the Community Council will continue to work closely with Ateb to ensure that the concerns are addressed for the benefit of existing and new residents.Cllr Owens also discussed the partnership working with the History Society to preserve the significant historical names of the village. The Community Council have pledged to offer financial support to the historical trails and information boards that are being developed.The Community Council now have a new website and will continue to publish council news, agendas and meeting minutes, this will help to engage with the community and provide transparency. [www.llangwm-cc.gov.uk](http://www.llangwm-cc.gov.uk) Cllr Owens felt it was important to mention the sad loss of Cllr Lewis who was a valued member of the Community Council for a number of years and a friend to many. His knowledge and experience was an asset to the Community Council.1. ELECTION OF CHAIR 2024/2025

Clerk asked for nominations for Chair. Cllr Owens was proposed by Cllr John and seconded by Cllr Davies. All members present concurred.1. ELECTION OF VICE CHAIR 2024/2025

Clerk asked for nominations for Vice Chair. Cllr Davies was proposed by Cllr Joh and seconded by Cllr Owens. All members present concurred.1. APPOINTMENT OF SUB COMMITTEE MEMBERS

Planning Committee – Cllr Williams, Cllr Childs, Cllr Smith1. CODE OF CONDUCT AND DISPENSATIONS

Cllr Smith to undertake Code of Conduct training – clerk to arrange.All other Councillors have attended mandatory Code of Conduct training.1. ACCEPTANCE OF OFFICE AND REGISTER OF INTEREST

All Cllrs confirmed their acceptance of office.Register of interests were recorded as:-Cllr Owens, Cllr John, Cllr Childs – Trustees of Llangwm Village HallCllr Davies, Cllr Williams – Events Committee1. REVIEW OF ARRANGEMENTS WITH OTHER BODIES

Llangwm Village Community Centre – Cllr V OwensPolice Liaison Officer – Cllr M JohnResponsible Financial Officer – Clerk D HanneyAuditor 2024/2025 – One Voice Wales1. STANDING ORDERS - Confirmed and adopted.
2. FINANCIAL REGULATIONS – to be amended and adopted.
3. ASSET INVENTORY – to be updated and confirmed.
4. INSURANCE – Adequate insurance is in place.
5. POLICIES AND PROCEDURES –
* Freedom of Information
* Data Protection
* Complaints
* Employment
* Events
* Marque Hire

All policies to be drafted for approval by the Cllrs.1. DONATION REQUESTS

None received.1. DATE AND TIME OF NEXT MEETING

The next AGM will be held on Tuesday 12th May 2026 at 7pm in Llangwm Village Hall. |  |